

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
University School of Environment Management
SECTOR 16C, DWARKA, NEW DELHI- 110078

Email Id: dean.usem@ipu.ac.in

Website: <http://www.ipu.ac.in>

Dated: 22nd August, 2024

Counseling/Admission information

This is with reference to your application and registration in GGSUIP University portal for admission in **Certificate Course on Urban Green Space Management (CCUGSM, CET Code: 200)**, **Certificate Course in Indian Heritage and Environmental Sustainability (CCIHES, CET Code 201)** & **Certificate Course in Biodiversity, Applied Ecology and Conservation (CCBAEC, CET Code 202)** : **OFFLINE COUNSELLING** for Academic Year 2024-25. You are hereby informed that we are in process of admission in the above mentioned programme. Admission/^{3rd} Counseling date is **27.08.2024 starting at 09:00 AM onwards**. The venue will be **Block A (University School of Environment Management), Room No. AFR 104, First Floor of GGSIP University, Dwarka 16C, New Delhi-110078**.

Following are the instructions for admission process:

1. Applicants are advised to submit his/her qualifying examination Marksheet on the email dean.usem@ipu.ac.in before 08.08.2024 at 5:00 PM. The candidate who could not submit his/her qualifying marksheet on email, can also submit his/her marksheet on the spot 01 Hour of the scheduled 2nd phase of counselling.
2. The applicant who have registered and paid Rs. 1500/- (Rupees One Thousand Five Hundred, only) will have to pay counseling fees of Rs. 1000 (Rupees One Thousand, only) alongwith the course fee.
3. A Bank draft of Rs 39,500/- (Rupees Thirty Nine Thousand Five Hundred only) required to be deposited as course fee along with the counseling fee of Rs. 1000/- (Non Refundable) at the time of counseling/admission (Total amount Rs. 1000+38,500/- = 39,500/-). **The draft should be made in the name of Registrar, GGSIP University.**
4. The Candidate who have opted but not registered on admission portal of GGSIPU they can also participate in the Admission counseling by paying registration and counseling fees i.e., 2500/- (Rupees Two Thousand Five Hundred, Only) (Non Refundable). A Bank draft of Rs. 41,000/- (Rupees Forty One Thousand Only) (2500+38,500= 41,000/-) to be deposited at the time of admission/seat allotment . **Draft to be made in the name of**

GGSIPIUSEM/.....
Diary No. A.75.....
Date.....22.08.2024

Registrar, GGSIP University. Fresh candidates who have not registered or not submitted GGSIP University Application for admission but have met eligibility criteria may also participate in the counseling by paying fee of Rs. 41,000/- including Rs. 2500/- **through Demand Draft in favor of Registrar, GGSIP University.**

5. List of documents required at the time of admission.
 - (i). Registration fee slip of Rs. 1500/- (Rupees One Thousand Five Hundred, Only).
 - (ii). Self Attested Marksheet of qualifying examination.
 - (iii). Counseling fee of Rs. 1000/- (Rupees One Thousand Only).
 - (iv). Non registered candidate counseling draft of Rs. 2500/- (Two Thousand Five Hundred, only)
 - (v). Programme fee of Rs. 38,500/- (Rupees Thirty Eight Thousand Five Hundred, Only).
 - (vi). Original Certificates of 10th, 10+2 and qualifying examination.
 - (vii). Rank Card/Merit on the basis of qualifying examination.
 - (viii). Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2024-25.
 - (ix). Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2024-25.
 - (x). Category certificates in original.
 - (xi). Character Certificate
 - (xii). Medical Certificate.

Photocopies of above documents required to be submitted at the time of admission.

For any query/clarification candidate can contact at:

Phone No. 011-25302362 (Dean Secretariat Office)

Email Id: dean.usem@ipu.ac.in

Mobile No: 9971122817/9560866868/9313983660/9891481545

Note: For detail information the candidate may visit University website, Notice of counseling/admission of University School of Environment Management, dated 22nd August, 2024.


22/8/24